Inspiring Change Fidelity Checklist

Community-Based Participatory Research (CBPR)

Instructions: This fidelity checklist is to be completed by one of the leaders after each CBPR meeting. This checklist is meant to evaluate the usefulness of the manual and workbook, not to evaluate the work of your team, so please feel free to be honest in providing your responses.

Name (of person completing form) ___________________________ Meeting Date: __________

Team Name: ___________________________ Approx. Length of Meeting: __________

Meeting Type: (circle one) Meeting of leaders only Meeting of entire CBPR Team

___ Meeting led or co-led by person with lived experience

___ Leaders were present (check which leaders were in attendance below)

___ Researcher
___ Provider
___ Person with Lived Experience

___ Minutes from last meeting were presented

___ Agenda was used for the meeting

___ Workbook was used during the meeting (specify pages): __________

The primary focus of today’s meeting was on:

___ Chapter 1: Getting Started, please specify sections __________
___ Chapter 2: Introduction to CBPR
___ Chapter 3: Working Together
___ Chapter 4: Understanding a Problem
___ Chapter 5: Designing a Solution
___ Chapter 6: Testing a Solution
___ Chapter 7: Research Ethics
___ Chapter 8: Collecting Data
___ Chapter 9: Sustainability
___ Chapter 10: Understanding Results
___ Chapter 11: Sharing Results and Taking Action
___ Other: Please Specify ___________________________
Leaders debriefed with each other after the meeting

How did you involve the CBPR Team members in the research process?

- Focus Group/Key Informant Questions
- Data Collection
- Survey Design
- Other__________________________

Please list any activities completed in the session that are not covered above.

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Please note any challenges you encountered.

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Please list any suggestions/additions/needs for the Inspiring Change manual or workbook.

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