



Cycle 3 2021 Funding Cycle PCORI Submission Checklist

Limited PCORI Funding Announcement: Implementation of PCORI-Funded Patient-Centered Outcomes Research Results

Published September 7, 2021

This checklist applies to the Cycle 3 2021 Funding Cycle for Implementation of PCORI-Funded Patient-Centered Outcomes Research PCORI Funding Announcement (PFA). Funding announcements, templates, and other resources are available at <https://www.pcori.org/funding-opportunities/announcement/limited-PFA-implementation-pcor-results-cycle-3-2021>. The Cycle 3 2021 Funding Cycle closes December 7, 2021, at 5 pm (ET).

Letter of Intent	Submission Method	Length/Limit
<input type="checkbox"/> Letter of Intent (LOI) <ul style="list-style-type: none"> • Contact Information • Pre-Screen Questionnaire • Resubmission • PI Information • Project Information • Project Personnel 	Enter into PCORI Online Enter into PCORI Online Enter into PCORI Online Enter into PCORI Online Enter into PCORI Online Enter into PCORI Online	N/A N/A N/A N/A N/A N/A
<input type="checkbox"/> Templates & Uploads: LOI Template <ul style="list-style-type: none"> • Proof of Acceptance of PCORI-funded Study Results to Be Implemented 	Save file as “PI LastName_(five-digit LOI number)_LOI.pdf” and upload	3 pages As needed
Application	Submission Method	Length/Limit
<input type="checkbox"/> Project Information <ul style="list-style-type: none"> • Project Summary¹ 	Enter into PCORI Online	As needed
<input type="checkbox"/> Milestones Template	Save as “Milestones_PI LastName.xls” and upload as a single file	As needed
<input type="checkbox"/> PI Template <ul style="list-style-type: none"> • Professional Profile/Biosketch • Patient/Stakeholder Partner Profile/Biosketch • Leadership Plan Template (required if proposing dual-PI application) 	Save file as “PI_PI LastName.pdf” and upload	As noted below 5 pages per individual 5 pages per individual 5 pages

¹ Please copy and paste the text from the body of your Project Summary (see Project Summary Template).



<input type="checkbox"/>	Key Personnel Template	Save file as "KeyPersonnel_PI LastName.pdf" and upload	As noted below
	<ul style="list-style-type: none"> Professional Profile/Biosketch Patient/Stakeholder Partner Profile/Biosketch 		5 pages per individual 5 pages per individual
<input type="checkbox"/>	Project/Performance Site(s) and Resources Template	Save file as "Sites_PI LastName.pdf" and upload	15 pages
<input type="checkbox"/>	Project Plan Template	Save as "ProjectPlan_PI LastName.pdf" and upload as a single file	As noted below
	<ul style="list-style-type: none"> Project Strategy Protection of Human Subjects (if applicable) Consortium Contractual Arrangements References Cited Appendix (optional) 		12 pages 5 pages 5 pages 10 pages 5 pages
<input type="checkbox"/>	Project Summary Template	Save as "ProjectSummary_PI LastName.pdf" and upload	2 pages
<input type="checkbox"/>	Detailed Budget Template (prime and subcontractors)	Save as "DetailedBudget_PI LastName.pdf" and upload as a single file	As needed
<input type="checkbox"/>	Budget Justification Template	Save as "BudgetJustification_PI LastName.pdf" and upload as a single file	As needed
	<ul style="list-style-type: none"> Budget Justification Template (prime and subcontractors) Federally Negotiated or Independently Audited Indirect Cost Rate Letter (prime) Fringe Benefit Rate Policy Verification Document (prime) 		
<input type="checkbox"/>	Letters of Support	Save as "Letters_PI LastName.pdf" and upload as a single file	As needed
	<ul style="list-style-type: none"> Letters of Support Table Letters of Support 		
<input type="checkbox"/>	Resubmission Letter (if appropriate)	Save as "Resubmission_PI LastName.pdf" and upload	2 pages